

PAR (PARCEL) I.D.

The PAR (Parcel) ID or Tax ID field should contain a valid 6-10 numeric value found through a Tax search within the MLXchange system. Your MLXchange Tax search should contain the search criteria: County; Street Number and Street Name to find the correct Parcel ID. **The PAR ID allows the system to connect every listing record with a valid tax record. In addition, the valid PAR ID number allows the system to capture history on a property. This history is unique to the PAR ID not the MLS# and is a valuable piece of information in the MLS system.**

To find the correct PAR I.D. for a property: (See illustrations below)

1. Click on "Tax" on the top navigation tool bar.
2. Use the Tax Search Form to search for the property. For best results, search using **County, Property Street Number, Property Street Name** (do not use Rd., St., or Ave.), and **Property City** (do not use zip code).
3. Click "Results" (bottom right corner)

MLXchange - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address http://ctmls.mlxchange.com/

MLXchange Signed in as: ANNE MARCOUX Sign out Settings Help

Home Messages Schedule Clients Search Tax Hotsheet CMA Reports Tools

Search type: CT - PARCEL Search template: Parcel Search

Tax Search Form Tax Search Map

Search Criteria based on "Parcel Search"

County:	Equals	NEW HAVEN
Parcel Number:	Equals	
Property Street Number:	Equals	777
Property Street Name:	Starts With	
Property City:	Equals	Waterbury
Property Zip Code:	Equals	
Owner 1 First Name:	Starts With	
Owner 1 Last Name:	Starts With	
Property Usage:	Equals	
Sale Date:	Between	
Sale Price:	Between	
Bathrooms:	Between	
Bedrooms:	Between	
Living Area:	Between	

Add more search criteria...

Action: Add/Edit Template

Hide advanced search options

Clear fields Results Details

- The next screen will show all the properties that fall into your criteria. Choose the correct property by putting a “check” in the first column. **The PAR I.D. for that particular property will be the number next to it. This is the number to be entered in the “PAR I.D.” field of the listing.**
- To learn more about the selected property, click on “Details” (bottom right corner).

The screenshot shows the MLXchange web application interface. The browser title is "MLXchange - Microsoft Internet Explorer". The address bar shows "http://ct.mlxchange.com/". The user is signed in as "ANNE MARCOUX". The navigation menu includes Home, Messages, Schedule, Clients, Search, Tax, Hotsheet, CMA, Reports, and Tools. The main content area displays a table of property listings with columns: #, PAR ID, Zn, Address, Un#, Town, Zip, Style, YrBlt, Asmt, Taxes, TxYr, Bth, Bdrm, Owner, Sale Date, and Sale Price. The second row is selected, and its PAR ID is 1388654. The bottom right corner shows a status bar with "1 selected; 4 shown; 4" and buttons for Criteria, Print, and Details.

#	PAR ID	Zn	Address	Un#	Town	Zip	Style	YrBlt	Asmt	Taxes	TxYr	Bth	Bdrm	Owner	Sale Date	Sale Price
1	1388206	RO	777 CHASE		WATERBURY	06708		2004	4034120	161042	2009	0	0	BACK BONE LLC	10/26/2006	\$150,000
2	1388654	R	777 CHASE		WATERBURY	06706			37500	1497	2009	0	0	SOUTHEND NEIGHBRHD REVIT	12/30/1997	\$
3	1397456	RS	777 ORONOKE		WATERBURY	06708	SPLIT LEVEL	1974	127100	5074	2009	1	3	NIEVES DARIO	07/14/2005	\$150,000
4		RL	777 WATERTOWN		WATERBURY	06708	COLONIAL	1899	98000	3912	2009	1	3	JDK ENTERPRISES LLC	11/03/2008	\$42,000

NOTE: Lots, Vacant Land, New Construction and Mobile Homes **DO NOT HAVE A PARCEL I.D.** Use the Property Zip Code, Lot/Street Number and Street Name with NO PUNCUATION AND NO SPACES as the PAR I.D. (Example: 067080Congress).